

**Charismatic Renewal Commission of the Diocese of Lexington
BYLAWS**

**ARTICLE I
TITLE**

The name of this body shall be the Charismatic Renewal Commission, hereafter referred to as the CRC.

**ARTICLE II
NATURE AND FUNCTION**

The purpose of the CRC shall be to provide direction for the programs of the Charismatic Renewal in the Roman Catholic Diocese of Lexington, by promoting the implementation of said programs, and to ensure that all local programs are in accord with the intent and spirit of the policies established by the Catholic Charismatic Renewal International Services, hereafter referred to as CHARIS.

**ARTICLE III
MEMBERSHIP OF THE COUNCIL**

Section 1. Number and Composition

- a. Members should be interested in or engaged in the Roman Catholic Charismatic Renewal.
- b. There shall be a minimum of seven appointed members including the Moderator of Roman Catholic Charismatic Spirituality for the Diocese of Lexington, and the Diocesan Roman Catholic Charismatic Liaison to the Bishop. Each member will be appointed by the bishop.
- c. The Moderator and the Liaison are to be active members of the commission.
- d. Recommendations for members should be submitted to the bishop by the members of the commission.
- e. Members should be willing to travel for meetings and activities.

Section 2. Tenure of Office

- a. Each member shall be appointed by the bishop to serve a term of three years and may be reappointed to an additional three-year term by the bishop.

Section 3. Election, Vacancies, Removal

- a. The Chairperson shall appoint a Nominating Committee for the purpose of discerning and recommending new members. Appointments for new CRC members should be recommended by the Nominating Committee by April of each year. This committee should have three members and one member should be an officer. Newly appointed members of the CRC shall take office in July of each year. Retiring CRC members shall leave office in July of each year.
- b. Any member of the CRC who is absent (non-excused) from two consecutive or three total regular meetings of the CRC during one fiscal year (July through and including June) shall, unless excused by action of the CRC, cease to be a member.
- c. Incomplete terms of CRC members or terms of CRC members disqualified shall be filled by the bishop through appointment.

ARTICLE IV OFFICERS

Section 1. Organization

The officers of the Council shall include a Chairperson, a Vice-Chairperson, and a Secretary/Treasurer.

Section 2. Election of Officers

- a. Each year, In the month of May, the Chairperson, Vice-Chairperson, and Secretary shall be determined through the process of prayerful discernment by the appointed members of the Council.
- b. All appointed members of the CRC are eligible for any office.

Section 3. Duties of the Officers

- a. The Chairperson shall preside at all regular and special meetings of the CRC.
- b. The Vice-Chairperson shall perform all the duties of the Chairperson when she/he is absent or unable to act.
- c. The Secretary/Treasurer shall maintain a written record of all acts of the CRC; conduct, receive, and dispose of all correspondence as directed; and archive all reports and documents committed to his/her care.

ARTICLE V MEETINGS

Section 1. Regular and Special Meetings

- a. The CRC shall meet quarterly.
- b. Special meetings of the Commission may be called by the Chairperson as needed or by a majority of the members. If time permits, notice of special meetings shall be given twenty-four (24) hours in advance stating the nature of the meeting the time, and the place.
- c. Because of the consultative nature of the CRC, no meeting will be held without the Moderator and/or Chairperson in attendance.

Section 2. Quorum

- a. For the purpose of transacting official business, it shall be necessary that a majority of the members be present.
- b. A simple majority of those present shall carry the motion, decision, and/or election unless otherwise specified in the bylaws.

Section 3. Guests

- a. The right of non-members to address the CRC shall be limited to those whose petition has been approved by the Moderator or CRC Chairperson for inclusion on the agenda in advance of the meeting.

Section 4. Archives

- a. A written record of all acts of the CRC, maintained by the Secretary/Treasurer, shall be preserved, and kept for a minimum of seven (7) years.

Section 5. Rules of Procedure

Ordinarily the CRC shall decide matters through a process of consensus.

**ARTICLE VI
COMMITTEES**

Section 1. Temporary Committees (Ad hoc)

- a. The CRC may, by resolution, provide for such other committees as it deems advisable and may discontinue the same at its pleasure.
- b. Each committee shall have such powers and shall perform such duties as may be assigned to it by the CRC and shall be appointed and vacancies filled in the manner determined by the CRC. In the absence of other direction, the Moderator and/or the Chairperson shall appoint all committees.

**ARTICLE VII
FUNDS**

Section 1. Location

As directed by the bishop, CRC Funds—received through donations, collections, etc.—are to be kept in a separate account at the parish where the Moderator is assigned.

Section 2. Use of Funds

Funds are to be used for training for the CRC members, supplies, and Charismatic Mass music ministry.

**ARTICLE VIII
AMENDMENTS**

Section 1. Amendments

- a. These bylaws may be amended, supplemented, suspended, or repealed, in whole or in part, by a consensus of two-thirds of the total membership.
- b. Amendments must be presented to the CRC in writing at least two weeks prior to one meeting for discussion and agreed upon by consensus at a subsequent meeting.